Non-Secure Web Portal Guide

Guide to Mississippi Envision Web Portal Non-Secure Functions

November 9, 2017
Version 2.0
Web Portal Homepage

This is the homepage of the Mississippi Envision Web Portal.

What’s New?
- Most recent announcement regarding the Mississippi Medicaid Program

Late Breaking News
- An all-inclusive list of notices to providers regarding mass adjustment, policy changes, training, and etc.

The Current Medicaid Provider Bulletin
- The Provider Bulletin, a quarterly publication, is a useful resource for providers regarding Medicaid policies and procedures changes and updates.

Visit
- Links to Division of Medicaid, eQHealth Solutions, and Report Fraud and Abuse
The **Non-Secure** side of the Web Portal tabs consists of the following:

- Home
- Provider
- Beneficiary
- Reach Us
- Search
Provider Tab

The **Provider** tab consists of the following options:

- EHR Incentive Program
- Fee Schedules
- Forms
- General Billing Tip
- Inquiry Options
- MississippiCAN
- MississippiCHIP
- Provider Bulletin
- Provider Enrollment
- Provider Hotlinks
- Provider Rates
- Provider Type Specific Information
- Search for Provider
- Statistics
- Training Materials/ CBT
- WINASAP 5010 Software
Fee Schedules

A Fee Schedule is a complete listing of fees used by Medicaid to pay doctors or other providers/suppliers. This is where you access the downloadable Fee Schedules (Excel file) after accepting the disclaimer agreement. Below is an example of a Fee Schedule.

<table>
<thead>
<tr>
<th>Code</th>
<th>Prior Authorization Required</th>
<th>Patient/Provider Fee</th>
<th>General Fee Covered</th>
<th>General Fee</th>
<th>Medicare Coverage</th>
<th>Medicaid Coverage</th>
<th>Managed Care Coverage</th>
<th>Value</th>
<th>User Units/Modifier Type</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>Outpatient</td>
<td>Outpatient</td>
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<td>Procedure</td>
<td>Procedure</td>
<td>Procedure</td>
<td>Procedure</td>
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<td>Procedure</td>
<td>Procedure</td>
<td>Procedure</td>
<td>09/01/2012-12/31/2013</td>
</tr>
</tbody>
</table>
Provider > Fee Schedules > Interactive Fee Schedule

Once you click **Interactive Fee Schedule**, the page below will display.

- Enter specific procedure code and date of service.
- Click "Interactive Fee Schedule"
Below is an example of an *Interactive Fee Schedule*. 

![Interactive Fee Schedule](image-url)
EHR Incentive Program

Provider > EHR Incentive Program

The **Electronic Health Records (EHR) Incentive Programs** were developed to encourage eligible professionals and eligible hospitals to adopt, implement, upgrade (AIU), and demonstrate meaningful use of certified EHR technology. Health care providers received payment for participating in the Medicare and Medicaid EHR Incentive Programs. Below is an example of the **EHR Incentive Program** page.

This site will help Eligible Professionals and Eligible Hospitals attest for Electronic Health Records (EHR) Incentive Payments through the **MS State Level Registry (MS SLR)** as well as offer information about this program.
Provider < General Billing Tips

General Billing Tips include the most common concerns regarding billing for providers. Below is an example of the General Billing Tips page.

1. Ensure this is not the 1st claim. A claim in the 1st claim status will not be accepted.
2. Ensure this is not the 1st claim. A claim in the 1st claim status will not be accepted.
3. Ensure this is not the 1st claim. A claim in the 1st claim status will not be accepted.
4. Ensure this is not the 1st claim. A claim in the 1st claim status will not be accepted.
5. Ensure this is not the 1st claim. A claim in the 1st claim status will not be accepted.
Inquiry Options

**Provider Inquiry Option**

**Inquiry Options** allows you to search for:

**MS Medicaid Covered OTC (Over the Counter) NDC List**
- Updated weekly.

**Physician Administered Drug Inquiry**
- Enter NDC and Date of Service.
- Click “Submit”
Provider Bulletin

The **Provider Bulletin** is a useful resource for providers regarding Medicaid policies and procedures changes and updates.

**Provider Bulletins**

- Released quarterly (March, June, September and December)
- Search by Date Range, Keyword or Date and Keyword.
Provider Enrollment

This section is designed to provide enrollment information for providers, physicians, non-physician practitioners, and other suppliers. The following options can be found under the **Provider Enrollment** tab:

- Check Enrollment Status
- Download Enrollment Package
- EFT Enrollment (Direct Deposit)
- Enroll Online
- ERA Enrollment
- Ordering/Referring/Prescribing Enrollment Application
- Primary Care Provider Attestation
- Request an Enrollment Package
- Trading Partner Information (EDI)
Provider Hotlinks

**Provider Hotlink** provides useful resources to other informative websites. The following links can be found under the **Provider Hotlinks** tab:

- Centers for Medicare and Medicaid Services
- Department of Health
- Department of Human Services
- Medicare
- Mississippi.gov
- MS Department of Mental Health
- Social Security Administration
Provider Rates

Provider Rates for the following options can be found under the **Provider Rates** tab.

- Dialysis Center
- FQHC
- Home Health
- Hospice
- ICF-MR
- Nursing Facility
- Psychiatric Residential Treatment Facility
- Rural Health Clinics
- State Department of Health
Provider Type Specific Information

Policy information, billing tips, FAQs and forms for the specific provider types can be found under the Provider Type Specific Information tab. Each Provider type found under this sub heading is listed below.

- Ambulance
- Clinics
- Dental
- DME
- Home Health
- Hospitals
- Long Term Care
- Mental Health
- MS Cool Kids (EPSDT)
- Pharmacy
- Physician
- Therapy
- Transportation
- Vision & Hearing
Provider Search

The **Search for Provider** tab allows you to search for a specific provider by the following options:

- Provider Type
- Specialty
- Name
- City, State
- County

Once you have entered the correct information click “Submit”. Below is an example of the Provider Search page.
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Training Material/ Computer Based Training (CBT)

Provider < Training Material (CBT)

The Training Material (CBT) page embodies useful training material for providers. The Training Materials/Computer-Based Training page consist of the following:

- Adjusting/Voiding Claims
- Top Denials
- Prior Authorization Requirements
- Etc.

Mississippi Envision
Quality Health-care. Services Improving Lives
WINASAP 5010 Software

Provider < WINASAP 5010 Software

WINASAP 5010 Software allows you to submit claim data electronically from your personal computer to Conduent EDI Solutions. Below is an example of the WINASAP 5010 Software download page.
The **Beneficiary** Tab consist of the following options:

- Beneficiary
- 1095-B Tax Form
- Beneficiary Information
- Forms
- Hot Links
- MississippiCAN
- MississippiCHIP
- Search for Provider
Reach Us Tab

The **Reach Us** tab consists of the following options:

- Adjustment/ Void Requests
- Automated Voice Response System
- EDI Support Unit
- Financial (mail with check/ check returns)
- Form Reorders
- Magnetic Tapes and Diskettes
- Medicaid Regional Offices
- Mississippi Division of Medicaid
- Pharmacy POS
- Provider and Beneficiary Services
- Provider Enrollment
- Report Fraud
- Third Party Liability
The FAQs tab allows you to search for answers to the most commonly asked questions. The FAQs tab consists of two type of question categories:

- Provider/Beneficiary FAQs
- Provider/Beneficiary Web Portal FAQs
Search Tab

**Search all the Web Portal**

The **Search all the Web Portal** page allows you to search the entire Web Portal.

Below is an example of the **Search all the Web Portal** Page.